

Name: Judith Mahoney
Department: Center Elementary Principal
Date: September 9, 2011

Accomplishments

- Facilitated Teacher In-Service Day faculty meeting
- Collaborated with Elementary Principals to develop an improvement plan
- Collaborated with Elementary Principals to develop plan for Professional Learning Communities and Response to Instruction and Intervention
- Presented PLC / RTII plan to entire elementary staff with all elementary principals
- Conducted faculty meeting to discuss the implementation of PLC teams, meeting minutes, RTII and to listen to teacher concerns
- Prepared and distributed an instructional planning template for Tier Time
- Shared useful information from STAR reports that will help teachers differentiate instruction to meet their students individual needs
- On going mentoring of a principal intern
- On site supervision of a student teacher
- Recorded minutes for Principal Meetings of 8/17, 8/18 and 8/19
- Conducted a walk-through in all the classrooms

Goals

- Reviewed PSSA individual student data for Reading, Math, Science and Writing
- Worked with Administrative Assistant and PR committee to set up our Web page
- Became familiar with the new Homeless report and shared with Mrs. Jones
- Signed up for McKenny-Vento Knowing and Applying the Law Webinar on September 30th

Principal Meetings – 8/17, 8/18, 8/19, 9/7

Elementary Principal Meetings – 9/2, 9/9

Inter-agency meeting for a kindergarten student – 8/23

New Student Tour – 8/30

Kindergarten Orientation – 8/31

504 meeting – 9/1

IEP meeting – 9/6

5th Grade level meeting – 9/6

Faculty Meetings – 9/7, 9/8

Inter-agency meeting for a new kindergarten student – 9/8

IEP meeting – 9/9